*Dr. AMNA ALI* D/O AHMAD ALI

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D.O.B: 15 January 1987

## **Objective**

An Honest and Intrinsic motivated person who is committed to work in a competitive and challenging environment in the field of management and administration full of growth opportunities for professional knowledge and interpersonal skills which enhance my thinking approach and vision.

# HEC APPROVED SUPERVISOR

Experience							
Iqra National University,	Designation: Chairperson(June 21,2021)						
Peshawar.	/ Associate Professor (permanent)						
	Duties and Responsibilities:						
October 2015 till date	o Teaching Advance Operations Research and HRM						
	(specialization subjects) at Ph.D level						
	<ul> <li>Teaching BBA, MBA, MS level.</li> </ul>						
	<ul> <li>Supervising BBA, MBA,MS, Ph.d Thesis</li> </ul>						
	Designation: Lecturer (permanent)						
<b>CONFED School of Professional</b>	Duties and Responsibilities:						
Studies, Peshawar.							
	<ul> <li>Teaching to HND Business and ICM.</li> </ul>						
October 2012 till September							
1`2015							
Institute of Professional Studies,	Designation: Lecturer & Program Coordinator (Permanent						
Peshawar.	Faculty)						
	Duties and Responsibilities:						
April 2011 – October 2012	o Teaching OTB, Advertising, Marketing Management,BRM,						
	HRM, Strategic Mgt, Leadership, Management, T&D, and						
	Conflict Management, Marketing and other Management						
	subjects to MBA class						
	<ul> <li>Teaching Business Strategy to HND class.</li> </ul>						
	<ul> <li>To conduct seminar and student workshops.</li> </ul>						
	<ul> <li>To arrange field trip for students.</li> </ul>						
	o To conduct Interviews						
	o To conduct Entry Tests						
	<ul> <li>Updating Time Table</li> </ul>						
	Updating Faculty						
	<ul> <li>Updating Course Outlines in consultation with UOP.</li> </ul>						
	o To consult salaries						
	Conduct interviews for faculty						
Iqra National University,	Designation: Lecturer (Visiting Faculty)						
Peshawar.	Teaching Principles of Management, Strategic Management &  Output  Description:  A PAGE A Management & M						
	Performance Management etc. to MBA & MS class.						

	Designation: Lecturer (Visiting Faculty)
CECOS College of Business	Duties and Responsibilities:
Administration, Peshawar	o Teaching Business Ethics, Strategic Management to BBA
	(Hons) class.
RMI-SON	Designation: Student Affair Officer & Lecturer Duties and Responsibilities:
Rehman Medical Institute	Maintaining student's record.
Remain Wedisal Histitate	o To arrange meetings and interviews.
July 2009- March 2011	o Conduct student entry test.
	<ul> <li>Daily base and monthly base reporting to Director.</li> </ul>
	<ul> <li>Arranging and providing Trainings &amp; workshops.</li> </ul>
	o Teaching Management & Communication skills
Aware Girls, Pakistan	Designation: Monitoring and Evaluation Officer
(Youth peer group)	Duties and Responsibilities:
January 2010-till date	<ul> <li>To arrange &amp; facilitate training sessions.</li> <li>Monitoring and reporting district level activities</li> </ul>
January 2010-till date	Set up the monitoring and evaluation system
	Develop the overall framework of the monitoring and
	evaluation activities
	<ul> <li>clarify the responsibilities and prepare the work plan and the</li> </ul>
	detailed budget for the monitoring and evaluation activities
	Supervise the work of the Monitoring and Evaluation office
	staff o Guide and coordinate the review of programed log frames
	o Guide and coordinate the review of programed log frames including: (i) providing technical advice for the revision of
	performance indicators; (ii) ensuring that realistic
	intermediate and end-of-programmed targets are defined; (iii)
	conducting a baseline study on monitoring and evaluation
	o Establish contacts with other monitoring and evaluation
	stakeholders that the Program Coordination and Support Unit
	can contract
	<ul> <li>Review and provide feedback to program on the quality of methodologies established to collect monitoring data, and</li> </ul>
	document the protocols that are in place for the collection
	and aggregation of the required data
	o Establish an effective system for assessing the validity of
	monitoring and evaluation data through a review of activities
	o Implementation of monitoring and evaluation activities
	Oversee and execute the monitoring and evaluation activities  with particular facus on results and imposts as well as in
	with particular focus on results and impacts as well as in lesson learning
	Design the framework for the physical and process monitoring
	of program activities
	o Promote a results-based approach to monitoring and
	evaluation, emphasizing results and impacts
	o Prepare consolidated progress reports for the Management
	including identification of problems, causes of potential
	bottlenecks in implementation, and providing specific recommendations
	o Identify and participate in additional networks such as
	scientific or policy-based networks that may also yield lessons
	that can benefit implementation of the monitoring and
	evaluation

	Designation: Lecturer				
Frontier Education Foundation,	Duties and Responsibilities:				
Women College.	<ul> <li>Teaching Botany to FSc</li> </ul>				
	<ul> <li>Teaching Management to FA General Science</li> </ul>				
	<ul> <li>Scheduling Time Table</li> </ul>				
	Designation: Internee				
Allied Bank,	Duties and Responsibilities:				
Peshawar	<ul> <li>Facilitating in General Banking activities</li> </ul>				
	Designation: Internee				
The Workgroup,	Duties and Responsibilities:				
Islamabad.	<ul> <li>Facilitating in HR activities.</li> </ul>				
	o Involved in Recruitment and Selection Process of sales team.				

Academic Record:							
PHD Management Sciences (2012-2018)	o Iqra National University,Peshawar						
MBA equivalent to MS/MPhil. (HRM) (2009-2010)	o IMS (Institute of Management Studies) University of Peshawar.						
<b>BBA (Hons)</b> (2005-2009)	o IMS (Institute of Management Sciences), Peshawar						
<b>F.Sc</b> (2003-2005)	o Frontier Degree College for Women.BISE Peshawar.						
S.S.C 2003	<ul> <li>Presentation Convent High School, BISE Peshawar (4<sup>th</sup> Position in school)</li> </ul>						
Certified Course:	Certified Course:						
Project Management (Oct 2015-Jan 2016)	Institute of Management Studies, Peshawar						

	Research Paper/Conference paper	Title	Author/Co- author	Journal/ Category	Year and Month of publication	Published/In Progress
1	Research paper	Impact of Upward Communication on Employee's Morale in Banking Sector of Pakistan	Author	Iqra Journal of Business and management VOL2.Issue 2,2017 Pg 41-51 (Y)	2017 ISSN 26637707	Published
2	Research Paper	Mediating role of moral attentiveness in the relationship between whistle	Co Author	Iqra Journal of Business and management VOL3.Issue	2019	Published

3	Decearch Danor	blowing intentions and ethical leadership	Author	(Y)	2018	Published
3	Research Paper	Ethical Leadership and Organizational Citizenship Behavior: Mediating Role of Organizational Justice: A Case Study of Education Sector	Author	Abasyn Journal of Social Sciences –Vol (11), Issue (2), 2018 (Y)	2018	Published
4	Research Paper	The impact of organizational image and organizational citizenship behavior on employee performance	Author	Journal of Research and Reflections in Education June 2018, Vol.12, No.1, pp 68- 83http://www .ue.edu.pk/jrre Issn: 1995- 5243 (Y)	2018	Published
5	Research paper	Healthcare consultants "Gynecologists" prescription preferences for multi national and national brands in pharma industries: a case study of Peshawar,KP	Co author	Iqra Journal of Business and management VOL3.Issue 2,2019 (Y)	2019	published
6	Research paper	Employee involvement and Green organizational performance	Co author	Iqra Journal of Business and management VOL3.Issue 2,2019 (Y) 2663-7693	2019	published
7	Research Paper	Ethical Leadership and Organizational justice: Moderating Role of Conscientiousness	author	Ilkogretim Online - Elementary Education Online, Year; Vol 20 (Issue 2): pp. 733- 743 http://ilkogreti m-online.org doi: 10.17051/ilkon	10 <sup>th</sup> March 2021	Published

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				(X)		
				1305-3515		
8	Research Paper	Buffering Effect Of Conscientiousness On The Relationship Of Ethical Leadership With Organizational Citizenship Behavior And In Role Performance (A Case Study Of Education Sector)	Author	Ilkogretim Online - Elementary Education Online, Year; Vol 20 (Issue 2): pp. 578- 587 http://ilkogreti m-online.org doi: 10.17051/ilkon line.2021.02.6 4 (X) 1305-3515	10 <sup>th</sup> March 2021	Published
9	Research Paper	Ethical Leadership Enhance Positive Work Outcome: A Mediation Model	Author	Humanities & Social Sciences Reviews elSSN: 2395-6518, Vol 9, No 3, 2021, pp 111-120 https://doi.org/10.18510/hssr.2021.9312 (W)	May 1, 2021	Published
10	Research Paper	Influence of Green Marketing Practice on Consumer Buying Behavior: Moderating Persuasion of Environmental Awareness	Co author	Journal of Management Sciences http://ams.qur tuba.edu.pk/oj s/index.php/j ms/article/vie w/277/98 pg. 120-138 volume 15, issue 2, April- June 2021 ISSN: 2413- 8657,2313- 0113	20 <sup>th</sup> May 2021	Published
				(Y)		
11	Research Paper	The Role of		http://sersc.or		

		Motivation and Job Satisfaction in improving the performance of organization	Coauthor	g/journals/ind ex.php/IJDRBC /article/view/3 6591 International Journal of Disaster Recovery and Business Continuity Vol 12, No. 1, (2021) Pp1105-1113	7 <sup>th</sup> 2021	June	Published
12	Research Paper	Impact Of Perceived Organizational Support And Workplace Spirituality On The Relationship Between Organizational Performance And Workplace Innovation A Study Of Public Sector Organizations Of Pakistan	Co author	Journal of Contemporary Issues in Business and Government, 2 021, Volume 27, Issue 4, Pages 317-333  1323-6903 (Y)	14 <sup>th</sup> 2021	June	Published
13	Research Paper	Entrepreneurial Education and its impact on Student's Entrepreneurial Intentions A study of business students in Pakistan	Co author	http://www.ilk ogretim- online.org/fullt ext/218- 1623775398.p df?162442933 3 Elementary Education Online Ilkogretim Online - Elementary Education Online, 2021; Vol 20 (Issue 6): pp. 528-537 http://ilkogreti m-online.org	21 <sup>st</sup> 2021	June	Published

14	Research Paper	Why Abusive Supervision Lead To Employee	Co author	10.17051/ilkon line.2021.06.0 56 (X) Journal of Management and Research	24 <sup>TH</sup> June 2021	PUBLISHED
		Cyberloafing Behavior? Emotional Exhaustion Is Amplifier Of The Relationship		https://ojs.um t.edu.pk/index .php/jmr/issue /view/41  Volume 8, Issue 1, 2021 (Published Online)		
15	Research Paper	Evidence From The Banking Industry In Pakistan To Investigate The Impact Of Customer Service Quality On Customer Satisfaction	Co author	(Y) The Global Management Journal For Academic And Corporate Studies  (Y)	2021	Published
16	Research Paper	HR- Related entrepreneurship challenges faced by food sector companies	Co author	Humanities and social sciences reviews (W)	2021	Published
17	Research Paper	The mediating role of emotional exhaustion in the relationship between abusive supervision and employee cyberloafing behavior	Co author	Journal of management and research  https://ojs.umt.edu.pk/index.ph p/jmr/article/vi ew/872/222  pg. 1-22 (Y)	19 <sup>th</sup> July 2021	Published
18	Research Paper	Does workplace spirituality influence knowledge-sharing	Co-author	Management Science Letters http://growings cience.com/msl	1 <sup>st</sup> August 2021	Published

		behavior and work engagement in work? Trust as a mediator		/onlineissues.ht ml (Y)		
19	Research paper	Evidence from the Banking Industry in Pakistan to investigate the impact of Customer Service Quality on Customer Satisfaction	Co author	ISSN: 2219-6145 Global Management Journal for Academic & Corporate Studies GMJACS Volume 11 Number 1 2021 (Y)	1 <sup>st</sup> August 2021	Published
20	Research paper	Revisiting Organizational Justice And Employees Job Satisfaction: A Stakeholders Perspective Of Ngos In Khyber Pakhtunkhwa	Co author	Journal of managerial sciences Vol. 15 no.3(2021) Pg. 144-156	13 <sup>th</sup> August 2021	Published
21	Research Paper	Workplace Bullying And Intentions To Leave: The Mediating Role Of Emotional Exhaustion	Co author	Business and Economic Review Vol. 13, No. 3, pg. 1-28 ISSN 2074- 1693,2519-1233	30 <sup>th</sup> November 2021	Published
22	Research Paper	Examining whistle blowing intentions: The influence of rationalization on wrongdoings and threat of retailiation	Co author	International journal of environmental research and public health ISSN: 1660- 4601 Impact factor: 3.390	2 <sup>nd</sup> February 2022	Published

1	Conference Paper	Impact of Upward Communication on Employee's Morale in Banking Sector of Pakistan	Author	SZABIST	2017	
2	Conference Paper	Impact of Ethical Leadership on Organizational Citizenship Behavior: Mediating Role of Organizational Justice	Author	ABASYN University	2019	

## Thesis/Supervisions

- o Ph.D Thesis title: Ethical Leadership and Job Outcome: A Case Study of Education Sector
- o Thesis on "Critical Factors in Employee Motivation at Workplace".
- o Thesis Report on "Performance Management and Appraisal system in MCB"
- o Research Report on "Selection and Recruitment Process in PTV".
- o Internship Report "Muslim Commercial Bank"
- o Article on "Get over your feeling of Discouragement" published in Newsletter: The Risen.
- o Supervised several Research Thesis of BBA, MBA and MS level.
- o Currently supervising 5 Ph.d scholars.

3	Conference Paper	Relationship	Co Author	International	2018	
		between celebrity		conference on		
		endorsements and		contemporary		
		consumer purchase		issues in		
		•		business and		
		intention		economics,Tur		
				key		

## **Trainings/Extracurricular Activities**

- o Attended workshop on NBEAC Evaluation proformas at IMSciences
- o Attended Research Skill Building workshop at INU.
- Completed Project Management Certified Course.
- o 5 days Facilitator Workshop from 11<sup>th</sup> to 15<sup>th</sup> of March Organized by Y-PEER partner of British Council.
- One day capacity building work shop on "leadership" at 11<sup>th</sup> of May 2008, organized by SPADO (sustainable peace and development organization), Peshawar.
- One-day training work shop on "Gender sensitization" on 19<sup>th</sup> of Nov 2007 organized by Blue Veins and supported by Khwendo kor, Peshawar.
- o Attended training session on "Peace Building for Youth".
- Have organized Welcome and Farewell Party at IMStudies.
- Organized Musical Workshop in Peshawar under Sarhad Tourism Corporation.
- Winner of Inter School and College tournaments of volley ball, netball.
- o Participated in painting exhibition at Nishter hall organized by Peshawar Youth Organization.
- o Conducted four days training on Management Skills conducted by Aware Girls.
- Conducted one day session on Leadership, Time Management & Motivation at CONFED

#### Skills

- o Confident and enthusiastic communicator with high moral standards and personal integrity.
- o Strong communication and presentation skill
- o Working experience on MS-Office
- Specialized of SPSS, AMOS.
- o Capable of problem solving, decision making and stress & time management.
- Good Team Player
- o Management of Technical Human Resources within a department and utilizing them in an optimized manner.

#### References:

Furnished if required